

PROFESSIONAL EDUCATION PERSONNEL EVALUATION PROGRAM

ADMINISTRATOR PROFESSIONAL DEVELOPMENT PLAN

School Year: 20 ___ - 20 ___

ADMINISTRATOR: _____ POSITION: _____ EVALUATOR: _____ DATE: _____

DIRECTIONS: This plan should be developed from the educator's evaluation results and should also address student achievement/program improvement goals. Since this form has space for only two areas identified for improvement, you will need to make copies of this form for additional areas identified. Personal/Professional goals may be included but after addressing needs relating to the knowledge/skill areas and student achievement/program improvement. List areas identified for the focus of a Professional Development Plan for the next school year/cycle.

AREA DESIGNATION	PROFESSIONAL DEVELOPMENT RELATED GOALS/OBJECTIVES	PROPOSED ACTIVITIES	TIME LINE	ASSESSMENT METHOD(S)	PROGRESS CHECK DATES		
					1	2	3
Knowledge/ Skill Area:							

END OF CYCLE ASSESSMENT AND BENEFITS

Evaluator Comments

AREA DESIGNATION	PROFESSIONAL DEVELOPMENT RELATED GOALS/OBJECTIVES	PROPOSED ACTIVITIES	TIME LINE	ASSESSMENT METHOD(S)	PROGRESS CHECK DATES		
					1	2	3
Knowledge/ Skill Area --- -- Or check if: <input type="checkbox"/> Student Achievement/ Development/ or Program Improvement <input type="checkbox"/> Personal/ Professional							

END OF CYCLE ASSESSMENT AND BENEFITS

 Evaluator Comments

We agree upon the Goals/Objectives, Activities, Timelines, and Assessment Method(s) listed: Educator: _____ Date: _____ Evaluator: _____ Date: _____

 Signatures indicate we have discussed the Assessment and Benefits described: Educator: _____ Date: _____ Evaluator: _____ Date: _____